WestCheck.com® is a Web-based citation research application that automatically extracts citations from your legal documents. This quick reference guide shows how you can check your citations list in KeyCite®, create a table of authorities for a brief, and retrieve documents on Westlaw using WestCheck.com.

**Using WestCheck.com**

WestCheck.com automatically extracts citations from your legal documents or a citations list you create manually. You can check your citations in KeyCite, create a table of authorities for cases, and use the Find service to retrieve documents on Westlaw. In addition, WestCheck.com provides a report with a navigational index, summary and detail report sections, KeyCite status flags, depth of treatment stars, KeyCite quotation marks, and links to Westlaw. Access WestCheck.com at [westcheck.com](http://westcheck.com).

**Services Available in WestCheck.com**

**KeyCite**

KeyCite is West’s citation research service that allows you to track the history of a document and retrieve all citing references on Westlaw.

KeyCite provides information such as

- direct appellate history of a case or administrative decision
- negative citing references for a case or administrative decision
- citations to cases, administrative materials, secondary sources, and briefs and other court documents on Westlaw that have cited a case, statute, administrative decision, regulation, *American Law Reports (ALR®)* annotation, law review article, or patent
- citations to session laws or rules amending or repealing a statute or regulation
- citations to proposed legislation affecting a statute

lawschool.westlaw.com
KeyCite covers every case in West’s National Reporter System® as well as more than one million unpublished cases. KeyCite information is also available for federal statutes and regulations, state statutes from all 50 states; regulations and administrative decisions from selected states; patents issued by the U.S. Patent and Trademark Office; ALR annotations, articles from hundreds of law reviews, and administrative decisions of selected federal agencies.


**Find**

When you know the citation of the document you want, WestCheck can retrieve the full text of the document on Westlaw and send it to a destination you choose. The Find service is available for many types of documents, including case law, statutes, regulations, administrative decisions, articles from publications such as law reviews and treatises, specialized materials, inspection and enforcement reports, and materials published in foreign countries.

**Table of Authorities**

While KeyCite lists cases citing your case, the Table of Authorities service lists the cases cited in your case. The Table of Authorities service is a useful tool for finding hidden weaknesses in your case because it shows whether the cases on which your case relies have significant negative history.

**Basic Steps**

- Create a citations list.
- Check your citations list.
- View, print, or save your result.

**Creating a citations list**

You can create a citations list in WestCheck.com by extracting citations from a document, by typing citations, or by pasting copied text from a legal document, preferably a table of authorities.
Checking a citations list
Check your citations on Westlaw to retrieve results from the KeyCite, Find, and Table of Authorities services.

1. Select citation service options. To check the entire citations list in the same service or services, select the check box next to the service heading (e.g., KeyCite). To check individual citations within your list using specific services, select the check box next to each citation under the service that you want to use.

2. Select KeyCite options for case law and statutes.

3. Select the Include court documents check box to include referencing court documents (e.g., briefs and motions) in your KeyCite results.

4. Select a report option: Online report display or Offline report delivery. If you select Offline report delivery, select a destination from the drop-down list and select a sort order (by citation or by services).

See Viewing, printing, or saving your result below for more information on report options.

5. Type your Westlaw password and a client identifier, e.g., your project name or your initials, in the appropriate check boxes and then click Go to check your citations on Westlaw and receive your report.

Viewing, printing, or saving your result
When checking your citations list on Westlaw, you can choose to create an online report or an offline report.

If you choose to create an offline report, you can send the report to an e-mail address or a fax machine, or print the report on a Westlaw printer.

If you choose to create an online report, you can view and print or save the online report using your browser functions. The online report includes a navigational index, summary report and detail report sections, KeyCite status flags, depth of treatment stars, KeyCite quotation marks, and links to Westlaw.
Using KeyCite

The KeyCite status flags let you immediately know the status of a document cited in your online report. Click a status flag in the History section of your online report result to access the citation’s KeyCite history on Westlaw; click the number preceding a citation to retrieve the full-text document on Westlaw. The Westlaw sign-on page is displayed. If necessary, type your Westlaw password and a client ID in the appropriate text boxes, then click Sign On. Your result is displayed.

KeyCite status flags

A red flag indicates that the case or administrative decision is no longer good law for at least one of the points of law it contains or that the statute or regulation has been amended by a recent session law or rule, repealed, superseded, or held unconstitutional or preempted in whole or in part.

A yellow flag indicates that the case or administrative decision has some negative history but hasn’t been reversed or overruled; that the statute has been renumbered or transferred by a recent session law; that an uncodified session law or proposed legislation affecting the statute is available (statutes merely referenced, i.e., mentioned, are not marked with a yellow flag); that a proposed rule affecting the regulation is available; that the regulation has been reinstated, corrected, or confirmed; that the statute or regulation was limited on constitutional or preemption grounds or its validity was otherwise called into doubt; or that a prior version of the statute or regulation received negative judicial treatment.

A blue H indicates that the case or administrative decision has some history.

A green C indicates that the case or administrative decision has citing references but no direct history or negative citing references or that the statute or regulation has citing references.

The Table of Authorities service lists the cases cited by a case. It allows you to determine at a glance which cases cited in the case merit investigation, using KeyCite status flags and depth of treatment stars. Cited cases with negative history are marked with a red or yellow flag.

Citation Entry: 1
Your Information: 443 F. Supp. 2d 870

KeyCite Request: 443 F. Supp. 2d 870
Citation: 443 F. Supp. 2d 870


History

Direct History

WestCheck.com online report