

Using Law Student Jobs Online

Law Student Jobs Online is an extensive database of information about positions available to law students, including summer associate, law clerk, intern, and extern opportunities with law firms, corporations, government agencies, courts, and other employers in the United States and abroad. This quick reference guide briefly describes the Law Student Jobs Online Web site and how to access it.

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Category:

Sharpening Your Skills

Ideal for:

1Ls and 2Ls looking for summer associate, law clerk, and intern opportunities

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Using Law Student Jobs Online

Westlaw is available
on the Web at
lawschool.westlaw.com.

For assistance, call
1-800-850-WEST
(1-800-850-9378).

For technical support,
you can also send
an e-mail message to
west.support@thomson.com.

Whether you're looking for a temporary summer position, your first job out of school, or just general career information, Law Student Jobs Online can help. For more than 25 years, Law Student Jobs Online has been working with virtually every legal and law-related employer in the United States—plus hundreds of others abroad—to provide accurate and continually updated information about career opportunities. It's your one-stop source for job listings, application forms, career advice, and much more.

The screenshot shows the Law Student Jobs Online website. At the top, there is a navigation bar with "Law Student Jobs Online" and a "Sponsor THOMSON WEST" logo. Below the navigation bar, there are links for "Back" and "New Search", and a date "May 30, 2007". The main content area is divided into several sections:

- Thousands of Opportunities**: A section with a search icon and the text "Search the Database Now >>".
- Summer Associate Law Firm Directory**: A section describing a directory of law firms offering summer positions.
- Graduate Law Degree Program Directory**: A section describing a directory of graduate law programs.
- Federal Careers for Attorneys**: A section describing a database of federal law offices.
- Application Forms for Law Student Positions**: A section describing a service to download and print application forms.
- Search Attorney Jobs & Legal Career Center**: A section describing a database of entry-level, mid-level, and senior-level attorney positions.
- Federal Law Clerk Information System**: A section describing a database of federal judicial clerk vacancies.
- Attorney Resumes Online (for Law Students and Attorneys)**: A section describing a service to create an online resume profile.

On the right side of the page, there is a "Have you seen these?" section with two job listings:

- White House Internship Program, Washington, DC. Applications are now being accepted for the Fall 2007 program. Closes June 26, 2007.
- 2008-2009 Judicial Law Clerks, Massachusetts Superior Court, Boston or Springfield, MA. These are one-year positions from September 1, 2008 to August 31, 2009. Salary: approximately \$47,000. Applications will be accepted from June 1, 2007 through September 21, 2007. Closes September 21, 2007 (postmark date).

Below the job listings, there is a "Sign up for Free - JD Career Alerts" section with input fields for "Your E-mail:" and "Your Law School:", and "More Info" and "Sign Up" buttons.

To access Law Students Jobs Online from the lawschool.westlaw.com home page, click **Job Postings** at the top of the page, then click **Law Student Jobs Online** under *Postings*. If necessary, type your Westlaw password or your personalized username and password in the appropriate text boxes and click **Sign On**.

You can search Law Student Jobs Online for information about

- positions for law students, including summer associate, law clerk, intern, and extern opportunities with law firms, corporations, government agencies, courts, legislatures, nonprofits, public interest organizations, and other employers in the United States and abroad
- judicial clerkships in state and federal courts
- fellowships and scholarships from the public and private sectors
- honors programs in U.S. government departments and agencies

Employment resources

Law Student Jobs Online also provides links to the following employment resources:

- **Summer Associate Law Firm Directory.** Look for law firms offering summer associate opportunities nationwide and abroad.
- **Federal Careers for Attorneys.** Search for legal career opportunities with the federal government in specific practice areas or geographic locations.
- **Application Forms for Law Student Positions.** Download and print application forms for certain positions, such as summer legal internships at the federal, state, and local levels.
- **Federal Law Clerk Information System.** Search a national database of federal law clerk vacancies produced by the Administrative Office of the United States Courts.
- **Attorney Resumes Online.** Create your own online resume and state your job preferences so legal employers can match your skills and interests to their hiring needs.
- **Attorney Jobs and Legal Career Center.** Search an extensive database of attorney and law-related positions nationwide and abroad, and consult dozens of job-hunting resources, including more than 500 forms from federal, state, and local governments, international organizations, and other employers; salary charts; tips on writing resumes and interviewing; a guide to bar admission requirements for all 50 states and the District of Columbia; a guide to careers with the federal government; career advice and counseling; information on alternative legal careers; and a state-by-state compilation of legal search organizations nationwide and abroad.

