# Westlaw™ Academic Registration

NOTE: Registration Keys must be obtained from your law school

## New Students

Go to lawschool.westlaw.com/register

Choose NO*

Enter registration key & e-mail address
*e-mail address you use will be used for TWEN Communications*

Create your OnePass Profile
*make note of the username & password you create*

Log in to lawschool.westlaw.com with the username & password you just created

Complete your law school profile & agree to terms

Find  Academic Account Manager, edit account, or contact support using drop-down in the upper right corner

*If you have a current OnePass for another Thomson Reuters account, product or site, choose YES if you wish to use the same OnePass credentials.

## TransferStudents

Download any WestlawNext folder data needed from current password before transferring.  It will not transfer.

Go to lawschool.westlaw.com/register

Choose YES *

Enter your OnePass credentials to confirm **

Enter reg key received from new school

Log in to lawschool.westlaw.com

Choose new school & click PERMANENT ***

Complete your law school profile & agree to terms

Find  Academic Account Manager, edit account, or contact support using drop-down in the upper right corner

*Forgot your  OnePass?  No Problem! click here

**e-mail on file will be used for TWEN, update the e-mail after completing registration using the drop-down in the upper right corner of lawschool.westlaw.com.

*** Just passing through?  If you will be using this password for 12 months or less and then returning to your primary school, select TEMPORARY.

**24/7 Technical Support**
**1-800-850-WEST (9378)**

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